



## RAO DERMATOLOGY

### **CANCELLATION POLICY**

Rao Dermatology has a 24 hour cancellation policy. The purpose of this policy is to ensure that any cancellations or appointment modifications are made with adequate time for patients on our waiting list to be provided with the opportunity to be offered any available appointments. Appointments for examinations, consultations, evaluations, and checkups that are not cancelled or rescheduled with more than 24 hours notice may be subject to a cancellation fee of \$25. Rao Dermatology may require a valid credit card number to keep on file in the event such a charge is assessed.

Appointments for all medical surgical procedures that are cancelled or rescheduled with less than 24 hours notice will result in a \$50 cancellation fee. Rao Dermatology may require either a \$50 deposit or a valid credit card number to keep on file in the event such a charge is assessed. If the appointment is cancelled or rescheduled in accordance with Rao Dermatology's cancellation policy, the patient's deposit will be refunded via the same method of payment with which the deposit was remitted. If the patient has insurance, the deposit will be refunded upon the patient's arrival to the appointment.

All cancellation fees in accordance with this policy are assessed at the discretion of Rao Dermatology.

By signing this form, the patient acknowledges that they have been informed of and consent to Rao Dermatology's cancellation policy.

\_\_\_\_\_  
Print Patient Name

\_\_\_\_\_  
Patient Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Legal Guardian or Guarantor's Name

\_\_\_\_\_  
Signature of Guarantor or Legal Guardian

I \_\_\_\_\_ have received a copy of Dr. Rao's/Rao Dermatology notice of patient privacy practice.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date